

Child's / Teen's Nationality :

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Residential Address :

Postal Code :

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Please Circle & State Current Education Level :

NURSERY / KINDERGARTEN / PRIMARY / SECONDARY * :

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Has the child / teen attended Catechism classes in another parish?

YES

NO

If Yes, please indicate the Parish name and duration (month/years)

Any sibling(s) who is in COTT Catechism Program in 2024?

YES

NO

If Yes, please indicate the first name, last name and catechism level

Child / teen's medical Note / Developmental consideration to take note :

YES

NO

B. Child's/Teen's Roman Catholic Initiation/Sacrament(s) Information

(Indicate N/A for fields that are not applicable in this section)

Baptism Name : (as written in the baptism certificate)

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Date of Baptism (DD/MM/YYYY) :

Year of First Confession :

Year of First Holy Communion :

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Name and Address of Church of Baptism : (*for overseas address, please include City, State/Province and Country)

Was the child / teen baptised in a Roman Catholic Church overseas?

YES

NO

** The overseas church will be updated after your child/teen receives his/her Sacrament of Confirmation.*

Primary E-mail Address :

Ministry in COTT (if applicable) :

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F. Mother's / Guardian's Particulars *
 (* Please circle)

Surname / Family Name / Last Name :

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Forename / Given Name / First Name :

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Religion :

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Baptism Name (if applicable) :

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Primary Contact No. :

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HOME TELEPHONE / HANDPHONE NO. *

Primary E-mail Address :

Ministry in COTT (if applicable) :

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G. PERSONAL DATA POLICY

The Church of the Transfiguration (hereinafter called “the Parish”) safeguards all personal data collected through the Parish office, church ministry, commission, event or activity, in accordance with the Singapore Personal Data Protection Act (2012) and the Personal Data Protection Policy stipulated in the Roman Catholic Archdiocese of Singapore’s website (<https://www.catholic.sg/pdpa-policy/>).

COLLECTION, USE AND DISCLOSURE OF PERSONAL DATA

By submitting this form, I/we, the undersigned, hereby acknowledge and consent to:

- 1) The collection, storage, retention, adaptation, modification, reading, retrieval, use, transmission, disclosure, blocking, erasure or destruction (“Processing”) of the personal data provided herein in this Form (“Personal Data”) by the parish;
- 2) The Parish processing the Personal Data for the purpose of enrolling my/our child/ward into the Parish’s Catechism Programme and/or for other uses by the Parish’s Catechetical Ministry and or Parish.
- 3) The disclosure and transfer of the said Personal Data to approved third parties within the Archdiocese of Singapore and/or foreign Dioceses; and/or Singapore government agencies for the purpose of processing and administration.
- 4) Including my/our/our child’s/our ward’s name(s), contact number(s) and/or e-mail addresses into social messaging and communication platforms (including, but not limited to, ClassDojo, WhatsApp, Telegram, Facebook’s Messenger, Snapchat, Skype, WeChat, Line etc.) and/or mailing lists or otherwise, where it deems necessary for the efficiency and efficacy of the communication outreach to members, including myself/ourselves and/or our child/ward.
- 5) The Parish taking photos, videos or audio recordings at Parish held events both on and off the Parish’s premises which may contain my/our image/audio likeness and may be used for archival and/or publicity purposes in the Parish’s website, publications, content on social media, posters and communication marketing; and
- 6) Produce my/our/our child’s/ward’s personal identification documentation such as NRIC, Birth Certificates, passports, work permits, employment passes, etc., for the purpose of verification upon request by the Parish staff and/or volunteer(s).

WITHDRAWAL OF CONSENT

- 1) The consent that you provide for the collection, use and disclosure of the Personal Data will remain valid until such time it is being withdrawn by you in writing. You may withdraw consent and request us to stop using and/or disclosing the Personal Data for any or all of the purposes listed above by submitting your request in writing or via email to secretary@transfiguration.sg.
- 2) Upon receipt of your written request to withdraw your consent, we may require reasonable time (depending on the complexity of the request and its impact on our relationship with you) for your request to be processed and for us to notify you of the consequences of us acceding to the same, including any legal consequences which may affect your rights and liabilities to us in general, we shall seek to process your request within ten (10) working days of receiving it.
- 3) Whilst we respect your decision to withdraw your consent, please note that depending on the nature and scope of your request, we may not be in a position to continue providing our services to you and we shall, in such circumstances, notify you before completing the processing of your request. Should you decide to cancel your withdrawal of consent, please inform us in writing.

- 4) Please note that withdrawing consent does not affect our right to continue to collect, use and disclose Personal Data where such collection, use and disclose without consent is permitted or required under applicable laws. This includes Personal Data recorded in the Parish's parochial registers as required by the Roman Catholic Church's Canon Law.

H. ACKNOWLEDGEMENT & ACCEPTANCE

1. I/We, the undersigned, shall ensure that my/our child/ward attends Mass regularly;
2. I/We, the undersigned, shall ensure that my/our child/ward attends catechism classes regularly to meet the minimum attendance of 75%.
3. In the event that my/our child/ward's attendance for the 2025 Catechism Programme is less than 75%, I/we acknowledge and accept that he/she may not be eligible for Phase 1 (priority) Catechism Registration for the subsequent Catechetical Year (subject to vacancy); and
4. I/We, the undersigned, confirm that the information provided in this Form is true and correct;
5. I/We, the undersigned, acknowledge and accept the terms stated herein; and acknowledge and accept that the terms stated herein will continue to apply as long as my/our child/ward remains enrolled in the Catechism Programme.

(Acknowledgement by both Parents are required unless an exception is granted at the time of registration)

Signature of Father / Guardian * (Please circle) :	Signature of Mother / Guardian * (Please circle) :
Name of Father / Guardian * (Please circle) :	Name of Mother / Guardian * (Please circle) :
Date :	Date :

For Catechetical Office use only :	Receipt No :
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