



Wedding Booking Form

Wedding Date:	
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- Booking must be made 12 months before wedding date.

	Bridegroom	Bride
Name (as in IC):		
NRIC/Passport No:		
Nationality:		
Religion:		
Address:		
Tel:	H: HP:	H: HP:
Email:		
Father's Name:		
Mother's Name:		

	Bridegroom	Bride
Have you been married before?	Yes/No*	Yes/No*
Were you a Catholic at time of previous marriage?	Yes/No*	Yes/No*
Was the marriage done in Catholic Church?	Yes/No*	Yes/No*
Ex-spouse's full name:		
Ex-spouse's religion (if Christian, denomination):		
Had he/she been baptised at time of marriage?	Yes/No*	Yes/No*

**Delete where not applicable*

PRESIDER / SOLEMNISER	
Name:	Rev. Fr.
Solemniser License No:	
Parish:	
Tel:	
Email:	

If already married in civil ceremony:
Country: _____ CertificateNo: _____ Date: _____



To be completed by PRESIDER / SOLEMNISER
<p>I, Rev. Fr. _____ (name), have spoken to the above named couple and have agreed to preside at their wedding Mass/Service*.</p> <p>I have/will* conduct the needed interviews for the couple intending to get married.</p> <p>I have/will* give them the needed instructions to make sound commitment for marriage in Church.</p> <p>I have/will* conduct the Prenuptial Inquiry on _____ (date).</p> <p>I have/will* submit the Prenuptial Inquiry Form to the Church Office on _____ (date).</p> <p>I hereby confirm that I hold a valid Solemniser License No _____ with the Registry of Marriage Singapore.</p> <p style="text-align: right; margin-right: 100px;">Signature of PRESIDER / SOLEMNISER: _____</p> <p style="text-align: right; margin-right: 100px;">Date: _____</p> <p><small>*Delete where not applicable.</small></p>

USE OF CHURCH FACILITIES		
Use of Church	SGD\$	
Use of Canteen	SGD\$	Optional: Yes/No*
TOTAL	SGD\$	

▪ Payment to be made by cheque, payable to: "Church of the Transfiguration". **Delete where not applicable*

WEDDING COUPLE
<p>Bridegroom's Name: _____ Signature: _____ Date: _____</p> <p>Bride's Name: _____ Signature: _____ Date: _____</p>

Consent to Collection of Personal Data in this Form
<p>The Church safeguards all personal data collected through any Church ministry, parish, commission, or activity, in accordance with the Singapore Personal Data Protection Act (No 26 of 2012).</p> <p>In Compliance with the Singapore Data Protection Act and by filling this form, we agree and consent:</p> <p>a) To the collection, receipt, processing, disclosure, storage and use of all our personal data and all such data submitted to the Roman Catholic Archdiocese of Singapore for the purpose of processing and administration of Sacraments.</p> <p>b) To the transfer of all personal data and all such data submitted to other church entities within the Archdiocese of Singapore and/or foreign Diocese within the Roman Catholic church overseas, where applicable</p>



Terms & condition for usage of Church & Canteen

1.)For Church (about 2 hours)

- For parishioners: S\$500
- For non-parishioners: S\$700

Time: 9am or 1100am to clear by 1pm

2.)For Canteen

- S\$200
- To clear by 2pm

3.)For Canteen cleaner

- S\$100

4.)For Florist

- Must use church Florist
 - : 2 bouquets at main altar
 - : 1 bouquet for our Lady at main sanctuary
 - : 1 bouquet at Jacob's well
 - : 1 bouquet at St. Joseph shrine
 - : 1 bouquet at Our Lady of Perpetual Soccour shrine
 - : 1 bouquet at our Lady's grotto

5.)Token would be appreciated for

- : Altar Servers
- : Sacristan
- : Choir (subject to availability)
- : AVA (subject to availability)



Terms & condition for usage of Church & Canteen

- 6.) Please **Do Not Use** any wiring, scotch tape or blue tack when decorating the church and or canteen premises as these items of attachment may damage the church property. If any damage occur the renter will be asked to replace or repair the damage items/area at their expense.
- 7.) Tables and Sofas are not to be moved to anywhere.
- 8.) Decoration should be cleared by the wedding party.
- 9.) Timing to access decorating the church, wedding party are welcome to start their decorating from 8am, please note that there will Be No Office Staff on duty until 9AM.
If the wedding party needs more time they will need to meet with the member of the office staff 2 weeks in advance to seek permission first.
**Please note if permission is granted, the wedding party are fully responsible for the property and personal safety.

Name & Signature:

Date :